

**CUPERTINO LANGUAGE IMMERSION PROGRAM STRATEGIC PLAN
2006-2010**

Mission and Vision

- ❖ Provide both the native English and the native Mandarin speakers the opportunity to become bilingual and biliterate in a Chinese immersion environment.
- ❖ Develop life long learners who will be productive and caring citizens.
- ❖ Set high, consistent expectations for our students, both academically and socially.
- ❖ Expect students to learn in a safe, child-centered environment within which all students will be motivated and challenged.
- ❖ Encourage students to grow in self-discipline, enabling them to work both independently and cooperatively in all their endeavors.
- ❖ Develop an international perspective and appreciation for cultural diversity.

Goal 1: Student Achievement

Develop high levels of proficiency in understanding, speaking, reading and writing in English and Mandarin through immersion education while achieving proficiency in all academic subjects and meeting or exceeding district guidelines.

Goal 2: Cultural Diversity

Instill in students an understanding and appreciation for cultural diversity and an international perspective using the language as a vehicle for instruction.

Goal 3: Support Services:

Provide resources and programs designed to support students' diverse academic, social and emotional needs.

Goal 4: Financial Stability

Ensure the financial stability and program growth by optimizing the financial resources and assets in accordance with district guidelines.

Goal 5: Facilities

Provide adequate facilities and establish a system to accommodate changes over time.

Goal 6: Staffing

Attract, develop and retain effective, diverse staff and promote teaming and collaboration.

Percentage of the School Day for Mandarin and English:

Grades	Mandarin %	English %
K-1 st	70%	30%
2 nd -3 rd	60%	40%
4 th -5 th	50%	50%
6 th , 7 th , 8 th	30%	70%

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Goal 1: Student Achievement

Develop high levels of proficiency in understanding, speaking, reading and writing in English and Mandarin while achieving proficiency in all academic subjects and meeting or exceeding district guidelines.

Focus Areas	Item	2006-2007	2007-2008	2008-2009	District \$	CLIPCO \$
Curriculum and Instruction	<p>1. Develop and refine curriculum at 6th, 7th and 8th grades.</p> <p>a. Develop World Cultures 1 and 2. b. Refine Chinese Language Arts.</p> <p>Publish curriculum goals for each year and summarize accomplishments. Project future plans.</p>	<p>CLIP program director and staff have been working on World Cultures 1 with a consultant. Sixth grade is adding new Chinese Language Arts materials. Textbooks purchased for 7th and 8th. Publish curriculum progress and plans.</p>	<p>Continue to refine the 6th and 7th grade Chinese Language Arts curriculum. Develop World Cultures 2 curriculum for the 8th grade. Develop a scope and sequence for 7th and 8th so that the World Cultures 1 and 2 curriculum concepts follow a logical progression. Provide units and lesson plans for instruction. Publish curriculum progress and plans.</p>	<p>Continue refining and developing curriculum as needed. Publish curriculum progress and plans.</p>	X	X
	<p>2. Curriculum activities at the K-5th grade levels.</p> <p>Publish curriculum goals for each year and summarize accomplishments. Project future plans.</p>	<p>Refine existing curriculum for the kindergarten through third grade levels. Publish curriculum progress and plans.</p>	<p>Continue to refine the 4th-5th grade curriculum. Curriculum needs to be adjusted to meet the higher proficiency levels of upcoming classes. New social studies textbooks will require curriculum adjustment for the K-5 levels. Publish curriculum progress and plans.</p>	<p>Continue developing and refining K-5th grade curriculum and instructional support for the curriculum. Publish curriculum progress and plans.</p>	X	X
	<p>3. Assist teachers with the curriculum development process.</p>	<p>CLIP director and Curriculum Task Force develop curriculum collaboratively.</p>	<p>Continue the curriculum development process with the director. Provide support for the staff involved with the process.</p>	<p>Continue the curriculum development process with the director. Provide support for the staff involved with the process.</p>	X	X

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	4. A variety of math levels are available to CLIP students to meet their needs.	Placement for 07/08 will accommodate student needs.	Ensure math placement reflects student needs for next year.	Ensure math placement reflects student needs for next year.		
	5. Chinese Materials	Assess what materials will be needed for next year. Continue to purchase materials annually.	Assess what materials will be needed for next year. Continue to purchase materials annually.	Assess what materials will be needed for next year. Continue to purchase materials annually.		X
Chinese Assessment and Report Card	6. Include assessment components in curriculum development process. Review middle school report card: electives section.	Refine the year-end testing for students K-8. Plan for more detail in electives section of middle school report card.	Refine the Chinese Standard Report Card. Add more detail to elective portion. Continue to work on the refinement of the year-end assessment.	Middle school staff and director, develop standards for electives.	X	
High School	7. Continuation for CLIP students at the high school level.	Met with high school Assistant Superintendent for Instruction. High school plans to test Mandarin students for AP placement (<i>a standardized test</i>).	Continue to discuss high school program with the high school Assistant Superintendent of Instruction to plan for next year's students.	Continue to discuss high school program with Assistant Superintendent of Instruction, or other contact person as needed.		
Standards	8. Assessments: -Standards -Benchmarks	Continue to coordinate the Chinese LA with state standards. All other academic subjects follow state standards. Develop benchmarks for non-academic subjects, i.e. electives at middle school.	Continue to coordinate the Chinese LA with state standards as needed, refine as needed. Develop benchmarks for non-academic subjects, i.e. electives at middle school.	Continue to coordinate the Chinese LA with state standards as needed, refine as needed. Continue to develop standards for non-academic subjects, i.e. electives at middle school.	X	X

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	9. Establish and publish Mandarin vocabulary standards and goals for each level.	Refine vocabulary standards for each grade level.	Continue refining as needed. Finalize K, 1, 2.	Continue refining as needed. Finalize 3,4,5. Plan for 6 th , 7 th , and 8 th : 09-2010.	X	X
Program Evaluation	10. Continue to evaluate student achievement and program quality. Director will evaluate the program along with district personnel.	This is the last year of Dr. Katherine Lindholm's three-year program evaluation. Final report is due this year (part of grant).	Develop a plan for continuous program evaluation. Continue to monitor student achievement. Work with the testing director, to establish a system for program evaluation.	Continue to monitor quality of the program. Continue to monitor student achievement.	X	
Future Discussions	11. Middle school Mandarin Immersion social studies (or other core subject) curriculum: future development depends on scheduling a core subject in a coring situation and teacher credentialing.			Look at future possibilities: scheduling and credentialing issues. Part of 7 th grade social studies curriculum has been developed.	X	

Goal 2: Cultural Diversity

Instill in students an understanding and appreciation for cultural diversity and an international perspective using the language as a vehicle for instruction.

Focus Areas	Item	2006-2007	2007-2008	2008-2009	District \$	CLIPCO \$
Curriculum	1. Integration of cultural diversity into Mandarin curriculum.	World Cultures developed and implemented.	Develop World Cultures 2 in 8 th grade to follow World Cultures 1 at 7 th . Develop scope and sequence curriculum maps for the World Cultures electives to ensure continuity of instruction. Develop/purchase materials to support the program.	Complete any needed curriculum development. Refine curriculum as needed.	X	X
	2. Art K-5	Continue to support Asian art. Locate and write grants to help fund art.	Art: CLIP art is taught in Chinese. Continue program, use grants if possible as funding.	Continue to support the plan for art.		X

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Student Activities	3. After school and during school cultural activities.	In-school and out-of school activities are planned to support cultural understanding and an appreciation for diversity. 8 th grade participates with Lawson's graduation; other celebrations for promotion are parent sponsored.	Continue to promote Chinese cultural activities both in and outside of school. Invite Mandarin speakers to the classrooms to share cultural insights with students. Enrichment classes provide cultural experiences.	Continue to add/refine Chinese cultural activities for students.		X (fee-based)
Recruiting Students	4. Recruit students from a variety of language groups. Include groups represented by the student body of the regular school program.	Lottery: Investigate lottery options to reflect language dominance. Work with Student Assignment. Clarify legal requirements.	Consider lottery changes if possible to recognize language dominance. Clarify legal requirements of the lottery process.	Continue to administer lottery.	X	
Student Exchange with China.	5. Community organized and implemented.	Arrangements to be made outside the school district and the school year.	Community organizers evaluate program and determine plan for next year.	Community organizers evaluate program and determine plan for next year.		

Goal 3: Support Services:

Provide resources and programs designed to support students' diverse academic, social and emotional needs.

Focus Areas	Item	2006-2007	2007-2008	2008-2009	District \$	CLIPCO \$
Parent Supported Tutoring: Chinese and English	1. Provide tutoring and student interventions in English and Mandarin. Review facility options.	In progress at Meyerholz. Continue to identify spaces for Chinese tutoring. Plan tutoring for Lawson students. Locate spaces.	Continue to provide Chinese tutoring opportunities for students. Implement Lawson tutoring program. Train and develop program support for tutors.	Continue tutoring program, expand as needed.		X
Library/Classroom Materials Support	2. Purchase books to support the curriculum and instructional program.	Classroom library books purchased at the middle school. Classroom library and resource books purchased for K-5. Purchased textbooks for language arts K-5. Accepted approved donated Chinese books for the library.	Continue to purchase textbooks for classroom. Purchase books for classroom libraries. Continue to purchase Chinese books for the library and accept approved donated Chinese books. Seek grants to support purchases.	Continue purchases as needed. Continue to accept donations. Seek grants to support purchases.	X	X

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Library Space	3. Provide space for bilingual library materials at both sites.	Ask the Purchasing and Warehouse Manager to help configure spaces for Chinese materials at Meyerholz.	Reassess needs and plan accommodations.	Reassess needs and plan accommodations.	X	
Staffing the Library	4. Plan ways to support the librarians with Chinese materials. Consider bilingual personnel when hiring for the library.	Support librarians: Place an English label on Chinese with a title and a short synopsis of the book. Color code Chinese books to show difficulty levels.	Discuss ways librarians can be more help to students and teachers. Continue to develop English information and difficulty level color-coding for all books and Chinese materials.	Continue to support librarians	X	
Professional Development for Immersion and Chinese Language Instruction.	5. Continue to provide current staff and new staff with professional development for two-way immersion and teaching of Chinese.	BTSA provides new teacher support in English. Consider hiring personnel for BTSA or other Instruction resource teachers who can support bilingual instruction. Provide staff development for all CLIP teachers that meet the needs of the teachers and the program.	Continue to seek ways to support new and existing teachers. Continue to provide staff development to meet teacher and program needs.	Continue to seek ways to support new and existing teachers, Continue to provide staff development to meet teacher and program needs.	X	
Environment	6. Increase environmental exposure to Chinese at the school sites.	Investigate to use Chinese in newsletter articles, announcements, etc.	Continue to look for ways to include Chinese in the day-to-day environment.	Continue to look for ways to include Chinese in the day-to-day environment.	X	
After School Enrichment	7. Provide enrichment classes for CLIP students.	Delivered a series of enrichment classes this year. Plan classes, set dates, and decide on facilities for next school year. Include principals in the planning.	Plan classes, set dates, and decide on facilities for next school year. Include principals in the planning.	Plan classes, set dates, and decide on facilities for next school year. Include principals in the planning.		X

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Goal 4: Financial Stability

Ensure the financial stability and program growth by optimizing the financial resources and assets in accordance with district guidelines

Focus Areas	Item	2006-2007	2007-2008	2008-2009	District \$	CLIPCO \$
Staffing	1. Teachers	Hiring new staff and training.	1 FTE at Meyerholz. 1.2 FTE at Lawson	No hiring at Meyerholz unless opening occurs. Lawson projected: 1.6 FTE.	X	
	2. Instructional Assistants	Hire four instructional assistants at the elementary level.	Hire additional IAs as needed.	Hire additional IAs as needed.		X
Curriculum Development	3. Direction: District director/teachers/curriculum writer. Time and materials.	Curriculum Task Force continues to meet for development and refinement of curriculum.	Continue to meet with Curriculum Task Force.	Continue to meet with Curriculum Task Force.	X (director)	X
Classroom Materials	4. English	All core curriculum materials provided.	All core curriculum materials provided.	All core curriculum materials provided.	X	
	5. Chinese	Continue to purchase textbooks. Investigate ways to support duplication of materials.	Continue to purchase textbooks.	Continue to purchase textbooks.		X
Library Materials	6. Build a library collection to support Mandarin curriculum, K-8.	Chinese books donated for literacy. Books purchased for middle school.	Continue to search for donations. Match curriculum needs.	Continue to search for donations. Match curriculum needs.		X

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Goal 5: Facilities

Provide adequate facilities and establish a system to accommodate changes over time.

Focus Area	Item	2006-2007	2007-2008	2008-2009	District \$	CLIPCO \$
K-5 Facilities	1. K-5 spaces for tutoring and enrichment activities need to be addressed.	Address space provided for tutoring and enrichment classes: Currently using YMCA trailer during school hours (K), and teacher's classrooms after school. Explore using an alternate campus for after school enrichment and activities for the K-5. Work with the school to place requests for shared spaces such as the GLC early in the spring.	Determine teacher classrooms available for after school tutoring. Explore options for tutoring during the day. Implement plan to provide spaces for after school enrichment and activities. Plan space needs for next year and place requests.	Continue to look for space as needed. Continue to plan space needs for after school enrichment and activities. Plan space needs for next year and place requests.		
	2. Library	Discuss space need for Mandarin materials in the library. Work with the Purchasing and Warehouse Manager to determine shelving and space needs.	Bring request for space to District Facilities Committee again. Study need for space at Lawson as demographics change.		X	
6-8 Facilities	3. Work with the district to provide for Mandarin and regular education facilities. Include planning for housing Mandarin resources in the library. Plan spaces for tutoring.	Discussions with district and schools have begun. Mandarin materials currently housed in library. Survey needs, train and support tutors, determine spaces needed.	Continue to look at ways to meet needs as they arise.	Continue to look at ways to meet needs.	X	

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Goal 6: Staffing

Attract, develop and retain effective, diverse staff and promote teaming and collaboration.

Focus Areas	Item	2006-2007	2007-2008	2008-2009	District \$	CLIPCO \$
Credentialing	1. Work with Human Resources to recruit and match CLIP needs with teacher credentialing requirements. Support credentialing of qualified candidates. Investigate incentives for CLIP teachers.	HR is advertising for Mandarin teachers continually. Newspaper ads, CLIP newsletter, expedited interviews at the district and word-of-mouth are all in place. Rewrote job description, posted job information in the CLIP newsletter. Work with HR, universities and CTC to support credentialing efforts. Plan to look into incentives for CLIP teachers.	Continue to recruit bilingual teachers and support credentialing needs. Continue to explore incentives for CLIP teachers.	Continue to recruit bilingual teachers and support credentialing needs. Continue to explore incentives for CLIP teachers.	X	
Instructional Assistants	2. Continue to hire bilingual instructional assistants.	Four IAs hired at elementary level.	Hire additional IAs as needed.	Hire additional IAs as needed.		X
Librarian	3. Assist current librarian with Chinese material collections. As openings occur, consider hiring bilingual librarians.	Plan ways to support current librarians. (see Support Services).	Continue to plan for ways to support librarians. As jobs open, consider hiring bilingual librarians. Continue to use parent volunteers to assist librarians.	Continue to plan for ways to support librarians. As jobs open, consider hiring bilingual librarians.	X	
Teacher Support	4. Support current and new teachers with curriculum materials, professional development, BTSA, etc.	Look for district level resource teachers who can support bilingual instruction. Continue to provide professional development opportunities. Continue to support curriculum development.	Continue to seek and write curriculum that includes materials for everyday teaching: lesson plans, worksheets, etc. Continue to provide professional development and curriculum development support.	Continue curriculum development and refinement. Provide professional development opportunities.	X	
Program Administration	5. District program director and on-site administrators	Review CLIP Strategic Plan and revise as needed. Present revisions to staff, CLIP and school	Use CLIP Strategic Plan to ensure strong lines of communication. Review and modify as needed.	Continue to utilize CLIP Strategic Plan. Review and modify as	X	

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		communities.		needed		
Tutors	6. Recruit, train, and support tutors.	Plan for tutoring needs for next fall. Begin recruiting process. Determine spaces for tutoring.	Establish and implement training and program support for tutors.	Establish and implement training and program support for tutors		X